

Safety Committee Meeting

11/18/21, 1pm - 2pm

Location: Zoom -

Committee Members: David Adams (chair), Jonathan Sadhoo, Taylor Crawshaw, Tiffany Strickland, Kris Adams, Anthony Vidali, Kayla Imhoff, Dee Byrd-Molnar, Brett Bertie, Benny Beurskens, Cody Westerhold, Tamara Blaes, Joel Williams, Andrew Gutschenritter, Samantha Allen, Laura Cranor, Steve Howe, Nicole McIntosh, Melissa Bruce, April Parsons, Jason McKenzie, Jerry Roat, Marcus Roeder

Present: David Adams, Joel Williams, Dee Byrd-Molnar, Andrew Gutschenritter, Tamara Blaes, Melissa Bruce, Jason McKenzie, Kayla Imhoff, April Parsons, Sam Allen, Nicole McIntosh, Brett Bertie

Excused: Cody Westerhold, Jonathan Sadhoo

Mission:

The Safety Committee works to create and maintain a safe and healthy workplace and learning environment, as well as promote a culture of safety for our campus community.

Meeting Times: 1pm - 2pm

1. Past: [Thursday, Sept. 16, 2021](#)
2. Past: [Thursday, Oct. 21, 2021](#)
3. Thursday, Nov. 18, 2021
4. Thursday, Jan. 20, 2022
5. Thursday, Feb. 17, 2022
6. Thursday, Apr. 21, 2022

Note: Primary goal of meetings will be for each subcommittee to report out and/or to bring a discussion topic to the group.

Agenda:

1. Update on Additional Security around Housing.
2. Reminder: Security Phone number: 620-331-8558
3. Subcommittee Reports

Yellow = Updates/Action Items from this meeting or work in progress.

Green = Committee work complete.

Subcommittee Reports:

- a. Housing Safety Walk/Review (lighting, security cameras, walkways, more)
 - i. Objectives:
 1. Propose day/time and people to perform Safety Walk.
 2. Recommend improvements.
 - a. Review performed on Wednesday, Oct. 20.
 - i. List of concerns and pictures were submitted to David
 - b. Subcommittee will meet to assign priorities.
 - ii. Members: Anthony Vidali, Sam Allen,
 - iii. Report: Figuring out a time to perform Housing Safety Walk.
- b. Campus (minus Housing) Safety Walk/Review (lighting, security cameras, walkways, more)
 - i. Objectives:
 1. Propose day/time and people to perform Safety Walk.
 2. Recommend improvements.
 - ii. Members: Marcus Roeder, Robert McKenzie, April Parsons

- iii. Report: Group met on Nov. 5 and submitted a briefing. Notes placed in Teams file.
- c. Storm Instructions/Management (includes instructions on tornadoes)
 - i. Objectives:
 - 1. Examine current storm instructions.
 - 2. Recommend any improvements to instructions, messaging, locations of messaging and more.
 - ii. Members: Tamara Blaes, Jonathan Sadhoo
 - iii. Report: Jonathan and David were able to meet on Nov. 2. The following was discussed:
 - 1. Current storm signage has the following areas of improvement:
 - a. Provide short clear instructions.
 - i. David will ask Marketing if they have any best practices on how to make the signage short and clear.
 - ii. Include QR code for link to map that includes all shelters on campus.
 - b. Provide fabricated signs and mounting to wall (decrease amount of tape, adhesive, tacs)
 - c. Ensure consistency of posting locations across campus and document each location to be periodically reviewed.
 - 2. Create website with campus map to include storm shelter locations.
 - 3. Contract with company to revisit and confirm all designated storm shelter locations and directions to find storm shelter locations.
- d. Tornado Drill
 - i. Objectives:
 - 1. Recommend day/time and organization for Drill to occur.
 - 2. Provide report on outcome of Drill.
 - ii. Members: Benny & David
 - iii. Report: Working on scheduling a meeting.
- e. Fire Drill
 - i. Objectives:
 - 1. Recommend day/time and organization for Drill to occur.
 - 2. Provide report on outcome of Drill.
 - ii. Members: Benny & David
 - iii. Report: Working on scheduling a meeting.
- f. Active Intruder Drill
 - i. Objectives:
 - 1. Work with Montgomery County Sheriff to organize.
 - 2. Provide report on outcome of Drill.
 - ii. Members: Taylor, Crawshaw, David Adams, Kayla Imhoff, Joel Williams
 - iii. Report: Taylor, David, Kayla and Joel met on Nov. 3. The following was discussed:
 - 1. The last drill happened at West Campus.

2. We would like to have a drill on the Main Campus in the Spring, possibly on a Friday.
 3. IT has the ability to show message on desktop computers.
 4. Taylor will reach out to Jerry Harrison, Chief of Policy for Independence and Ron
 5. Taylor will look for a policy to send to David
- g. Bomb Threat checklist
- i. Objective: Review Bomb Threat checklist and present to Safety Committee.
 - ii. Members: Steve Howe, Nicole McIntosh,
 - iii. Report: Steve, Nicole and David met on Nov. 3. The following was discussed:
 1. Reviewed items on Bomb Threat checklist.
 2. During another Safety Committee meeting, the checklist will be reviewed with the Safety Committee.
 - a. After the Safety Committee reviews the checklist, the checklist, it is recommended for the checklist to go out in Staff Announcements.
 3. Checklist update: Remove Federal Protective Services and add Montgomery County Sheriff.
- h. RAVE information campaign
- i. Objective: Propose strategies to promote the RAVE app and usage.
 - ii. Members: Kris Adams
 - iii. Report: David and Kris met on Nov. 1. The following was discussed:
 1. Marketing will create a flyer, advertising the RAVE Guardian app, for students in Housing.
 2. Marketing will utilize social media to promote the app.
 3. Marketing will have flyer at Tree Lighting ceremony.
 4. Marketing will make another push for advertising in February, 2022.
 5. Kris will reach out to Dee and Tiffany about having a flyer at the Self-Defense workshop.
- i. Student of Concern submission campaign
- i. Objective: Propose strategies to promote awareness and usage of the Student of Concern submission.
 - ii. Members: Cody Westerhold, Laura Cranor, Melissa Bruce, Brett Bertie, Andrew Gutschenritter
 - iii. Report: Will find meeting time.
- j. Self-defense workshops
- i. Objective: Propose day/time and organization for a Self-defense workshop.
 - ii. Members: Dee Molnar, Tiffany Strickland
 - iii. Report: David, Tiffany and Dee met on Nov. 3. The following was discussed:
 1. Dee requested info from three different places. Only one seems promising. AWARE program, a national program of self-defense.

- a. AWARE (Always Watching And Ready to Engage) program. Chief Master Denise Wells of L K Wells Martial Arts in Tulsa has program ready to go.
- b. Would require 20, prefer 25-30 and 50 maximum.
 - i. Jason thinks the number of students would be achievable
 - ii. Sam Allen believes that her students would be interested in the workshop
 - iii. Dee believes that we would want a registration of some sort to ensure that there are enough instructors. She does not believe that they wanted to go over 50
- c. Quoted \$500 flat fee
- d. Willing to come during the week for a morning 10am workshop or Saturday morning
 - i. Tamara wonders if a Friday in the Spring might be doable.
 - ii. 10 am many students have classes
 - iii. Saturday seems like a good time.
 - Some were wondering about how to get the word out. David assured us all that there are several ways to do so.
2. Looking at before Spring Break or during Inge Festival
3. Tiffany has a contact in Parsons who can put something together.
4. Independence Gym: Does not have a program.
5. Dee and Tiffany will gather additional info and we will either make a recommendation or provide two options.